

# AOAO Mililani Terrace AC Application

Date of Submission: \_\_\_\_\_ Unit: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contractor Name/Company: \_\_\_\_\_

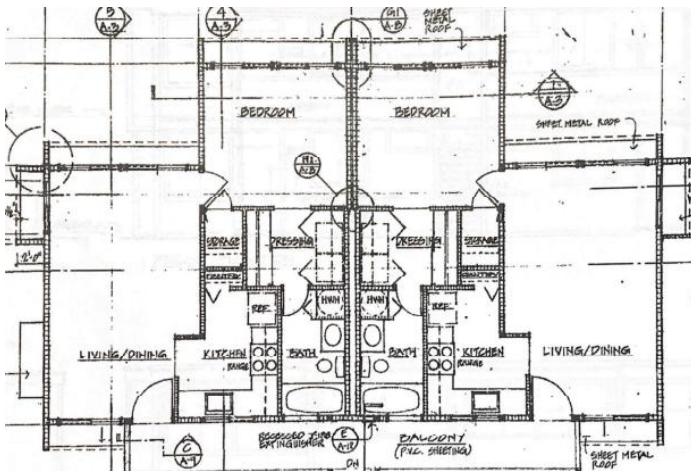
Contractor Phone Number: \_\_\_\_\_

Contractor License Number (attach a copy): \_\_\_\_\_

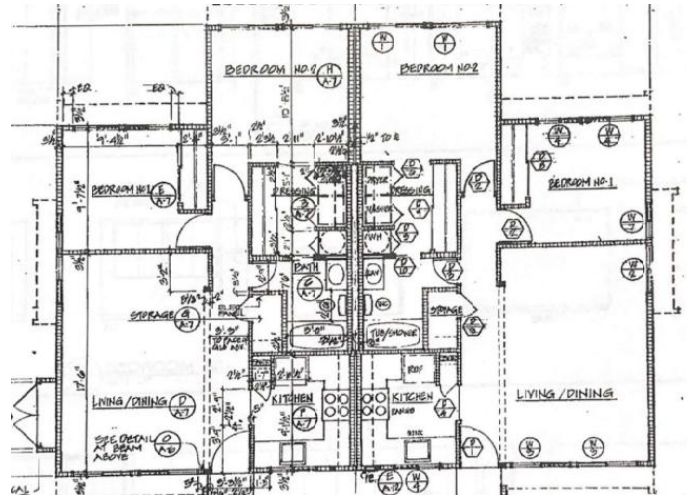
Contractor Insurance Agent: \_\_\_\_\_

**PLEASE NOTATE WITH A RED "X" ON PLOT PLAN BELOW WHERE YOUR AC UNIT(S) WILL BE INSTALLED.**

1 Bedroom Unit



2 Bedroom Unit



**I/We hereby request permission to install a window air conditioning unit in my/our apartment at Mililani Terrace. I/We understand and agree that approval is subject to the following conditions and specifications:**

1. **Assumption of Liability** – I/We and my/our assignees assume full responsibility for any damage or liability arising from this installation. The Association bears no responsibility for the unit, its installation, maintenance, operation, or any consequences thereof, now or in the future.
2. **Post-Installation Inspection** – I/We agree to allow a post-installation inspection and will comply with any corrective actions required by the Board of Directors or their designee during installation and at any time thereafter.
3. **Unit Type** – The air conditioning unit shall be a self-contained evaporative type to prevent dripping. Units that produce exterior condensation runoff are strictly prohibited.
4. **Aesthetic Compliance** – The unit shall be neutral in color (such as white) or shall match the exterior color of the building. Any exterior modifications required for installation must be pre-approved in writing.
5. **Installation Placement** – The unit shall be installed only in the designated area where the removable sliding window currently exists. It may be attached solely to the window frame or the apartment's interior; no part of the unit shall be affixed directly to the building's exterior, walls, or structural elements.
6. **Replacement of Window Section** – The section of the window above the unit shall be replaced with glass or plexiglass, securely fitted to prevent air or water intrusion.
7. **Size Limitations** – The unit shall not exceed the width of the designed window opening and may not extend more than fifteen (15) inches from the exterior window frame.
8. **Condensation Management** – The unit must be installed in a manner that fully prevents any condensation from dripping onto the building or common areas.

9. **Operational and Visual Integrity** – The unit’s appearance or operation shall not be altered or modified after installation. No additional coverings, brackets, or exterior fixtures shall be added without prior written approval.
10. **Noise Control** – The unit shall operate at a reasonable noise level to prevent disturbance to neighbors. Units producing excessive noise, vibrations, or other nuisances must be removed or replaced upon request.
11. **Compliance with Laws & Codes** – The installation must comply with all applicable building codes, association rules, and any relevant state or local regulations. The unit must be installed by a qualified individual to ensure safety and proper functionality.
12. **Right of Removal** – The unit must be removed upon order of the Board of Directors if it is deemed non-compliant, poses a hazard, or generates complaints that cannot be reasonably resolved. Any costs associated with removal and restoration of the window shall be the responsibility of the unit owner.

By signing below, I/We acknowledge that I/We have read and agree to comply with all the conditions and specifications outlined above. I/We understand that failure to adhere to these conditions may result in the requirement to remove the unit at my/our own expense.

Owner Signature	Date
Owner Signature	Date

**Submit one (1) application via email to Management at [MililaniTerrace@gmail.com](mailto:MililaniTerrace@gmail.com).** Approval of this application is required before commencing with any construction. Failure to obtain approval may result in the removal of non-conforming improvements/modifications at the Owner’s expense. Approval of this application does not reflect the opinion or ratification of quality or soundness of the plans by Mililani Terrace, its Board of Directors, employees, agent’s assignee.

<b>*FOR AOA MILILANI TERRACE USE ONLY*</b>	
<input type="checkbox"/> Request Approved on:	<input type="checkbox"/> Request Denied on:
Comments:	
<b>FINAL APPROVAL AND APPROVED WORK COMPLETED:</b>	

Signature	Date
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